

**State of Illinois Uniform Notice of Funding Opportunity (NOFO)  
Summary Information**

Awarding Agency Name	Public Health
Agency Contact	Olumuyiwa Olawumi (Olumuyiwa.olawumi@illinois.gov)
Announcement Type	Modified
Type of Assistance Instrument	Grant
Funding Opportunity Number	N/A
Funding Opportunity Title	HIV / AIDS Quality of Life Program
CSFA Number	482-00-0908
CSFA Popular Name	HAQOL
Anticipated Number of Awards	15
Estimated Total Program Funding	\$1,500,000
Award Range	\$50000 - \$150000
Source of Funding	State
Cost Sharing or Matching Requirements	No
Indirect Costs Allowed	Yes
Restrictions on Indirect Costs	No
Posted Date	05/11/2026
Application Date Range	05/11/2026 - 06/15/2026 : 5.00 CST
Grant Application Link	Please select the entire address below and paste it into the browser... <a href="https://idphgrants.com/user/home.aspx">https://idphgrants.com/user/home.aspx</a>
Technical Assistance Session	Offered : Yes Mandatory : No Date : 05/21/2026 : 1pm Registration link : <a href="https://illinois.webex.com/illinois/j.php?MTID=mc64d35f8245ed21d9142f76bbc9bbd3b">https://illinois.webex.com/illinois/j.php?MTID=mc64d35f8245ed21d9142f76bbc9bbd3b</a>



**Uniform Notice of Funding Opportunity (NOFO)**

<b>1. Awarding Agency Name:</b>	Illinois Department of Public Health
<b>2. Agency Contact:</b>	Name: Olumuyiwa Olawumi Phone: (312) 814-4236 Email: Olumuyiwa.olawumi@illinois.gov
<b>3. Announcement Type:</b>	<input type="checkbox"/> Initial announcement <input checked="" type="checkbox"/> Modification of a previous announcement
<b>4. Type of Assistance</b>	Grant
<b>5. Agency Opportunity</b>	N/A
<b>6. Funding Opportunity Title:</b>	HIV/AIDS Quality of Life Program
<b>7. CSFA Number:</b>	482-00-0908
<b>8. CSFA Popular Name:</b>	HAQOL-27
<b>9. CFDA Number(s):</b>	N/A
<b>10. Number of Anticipated</b>	Up to 15
<b>11. Estimated Total Funding</b>	\$1,500,000
<b>12. Single Award Range:</b>	\$50,000 - \$150,000
<b>13. Funding Source:</b> Mark all that apply	<input type="checkbox"/> Federal or Federal pass-through <input checked="" type="checkbox"/> State <input type="checkbox"/> Private / other funding
<b>14. Is Cost Sharing or Match</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>15. Indirect Costs Allowed?</b>  <b>Restrictions on Indirect Costs?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide the citation governing the restriction:
<b>16. Posted Date:</b>	5/11/2026
<b>17. Application Date Range:</b> Leave the 'End Date' and 'End Time' empty if there is no deadline.	Start Date: 5/11/2026 End Date: 6/15/2026 End Time: 5:00 PM
<b>18. Technical Assistance Session:</b>	Session Offered: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Session Mandatory: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date and time: May 21 <sup>st</sup> , 2026 @ 1:00 PM CST Conference Info/Registration Link: <a href="https://illinois.webex.com/illinois/j.php?MTID=mc64d35f8245ed21d9142f76bbc9bbd3b">https://illinois.webex.com/illinois/j.php?MTID=mc64d35f8245ed21d9142f76bbc9bbd3b</a>

## Agency-specific Content for the Notice of Funding Opportunity

### A. Program Description

The Quality-of-Life grant application for State Fiscal Year 2027 (July 1<sup>st</sup>, 2026, through June 30<sup>th</sup>, 2027) shall be a competitive grant awarded to agencies that apply and are selected after the application review process ends. The HIV/AIDS Quality of Life Grant is a 1-year grant competitively awarded.

The Quality of Life (QOL) Endowment Fund was created as a special fund in the Illinois State Treasury. The net revenue from the Quality of Life special instant scratch-off game is deposited into the Fund for appropriation by the Illinois General Assembly solely to the Illinois Department of Public Health (IDPH) “for the purpose of HIV/AIDS-prevention education and for making grants to public or private entities in Illinois for the purpose of funding organizations that serve the highest at-risk categories for contracting HIV or developing AIDS.”

QOL Grants are prioritized to serve at-risk populations in proportion to the distribution of recent reported HIV Disease cases in Illinois, stratified by risk, race and ethnicity as reported to IDPH HIV Surveillance.

#### Interventions:

High Impact Prevention is essential to achieving the HIV prevention goals of the National HIV/AIDS Strategy, which was announced in 2010. In July 2015, the White House released the National HIV/AIDS Strategy for the United States: Updated to 2022-2025. Agencies must implement prevention interventions and strategies that have demonstrated potential to reduce new HIV infections in the priority populations, yielding a major impact on the HIV epidemic. Review the Grant Guidance Document for a list of allowable High Impact and Emphasized Interventions.

- Outreach is considered a **recruitment strategy** for interventions and **not** a stand-alone intervention. It will not be funded as an individual intervention.
- Condom distribution is an expected feature of all interventions and is not a stand-alone intervention. It will not be funded as an individual intervention.

#### Prevention with positives (PWP) strategies and interventions should address:

- CDC-Supported Effective Medication Adherence Interventions (see below)
- CDC-Supported Effective Behavioral Risk Reduction Interventions (see below)
- Integrated STI screenings
- Injection Harm Reduction
- All funded services as per individual client needs provide supplies for safer sex and safer injection.
- Support secure linkages to other medical or social services including HIV Anti-retroviral

treatment, general medical care, substance abuse or mental health counselor, and others.

**CDC-supported and IDPH-approved interventions for HIV-positive Persons:**

Intervention HIV+ OR ANY	Level Gender	Prioritized Population	Status	Race	
Any EBI may be adapted for transgender persons	Variable	Transgender populations	Var	Var	Var
Partnership for Health	Individual	People With HIV (PWH)	HIV+	Any	Any
CLEAR	Individual	People With HIV (PWH)	HIV+	Any	M or F
WILLOW	Group	HIV+ Women	HIV+	Any	F
START-Adapted for newly released HIV+ prisoners	Community	People With HIV (PWH)	HIV+	Any	Any
Sister to Sister	Individual	Heterosexual Women	Any	Any.	F
Many Men Many Voices	Group	MSM	Any	Black	M
Safe in the City	Group	General	Any	Any	Any
HIV Navigation Services	Group	General	Any	Any	Any
d-up!	Community	MSM	Any	Any	M
Mpowerment	Community	MSM	Any	Any	M
PROMISE	Community	Women, High Risk Youth, IDU, MSM	Any	Any	Any
HEART (Helping Enhance Adherence to Antiretroviral Therapy)	Individual	General	HIV+	Any	Any
SMART Couples (Sharing Medical Adherence Responsibilities Together)	Discordant Couple	General	HIV+	Any	Any
TWIST	Individual	Transgender Women	HIV+	Any	F
ARTAS	Individual	General	HIV+	Any	Any

**Prevention programs for HIV-negative persons at highest risk of HIV infection:**

Individual, small-group, and community interventions for people who are at high risk of HIV infection can reduce health disparities by reducing the risk of HIV infection at the level of individuals and broad social networks.

- HIV testing with linkages to prevention, HIV treatment and partner services
- Integrated screenings for HCV, Syphilis, Gonorrhea and Chlamydia
- CDC-supported Effective Behavioral and Biomedical interventions for high-risk negatives (see below)
- Injection harm reduction

- CRCS (Comprehensive Risk Counseling and Services) to support client achievement of behavioral and biomedical (nPEP or PrEP) risk reduction goals.
- All funded services as per individual client needs provide supplies for safer sex and safer injection.
- Support secure linkages to other medical or social services including non-occupational post-exposure prophylaxis, pre-exposure prophylaxis, general medical care, substance abuse or mental health counselor, and others.

**CDC-supported Effective Interventions for High-Risk Negatives**

Intervention for HIV- OR ANY	Level	Prioritized Population	Status	Race	Gender
Any EBI may be adapted for transgender persons	Variable	Transgender populations	Var	Var	Var
Sister to Sister	Individual	Heterosexual Women	Any	Any	F
Many Men Many Voices	Group	MSM	Any	Black	M
Safe in the City	Group	General	Any	Any	Any
d-up!	Community	MSM	Any	Any	M
Mpowerment	Community	MSM	Any	Any	M
Popular Opinion Leader (POL)	Community	MSM	Any	Any	M
PROMISE	Community	Women, High Risk Youth, IDU, MSM	Any	Any	Any
TWIST	Individual	Transgender Women	Any	Any	F

**B. Funding Information**

This award is utilizing  federal pass-through,  state and/or  private funds.

The estimated available funding for the Illinois Quality of Life Fund for **SFY 2027 \$1,500,000 for 1 year**. *This amount is an estimate and is subject to availability of funds and timely State Government appropriation of QOL funds for the fiscal year.* Funding will be limited to the amount of funds generated by upcoming Red Ribbon Lottery Ticket sales which can only be estimated from past season lottery sales. The actual amount of grant funds awarded could differ from current projections.

**Funding Allocation by Risk Population and Service Type:**

The funding matrix below lists amount of funding allocated to each prioritized population. Projects are strongly encouraged to apply for multiple populations.

**Table 1.** July 1, 2026 – June 30, 2027 – Total Grant Funding Distribution by Prioritized Population

Grant Total	2022-2025,	Total Funding	Agency's Annual Operational Budget
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	<b>% Among Prioritized Populations</b>		<b>&gt; \$700,000 with funds allocated to 4 (≈25%) awards</b>	<b>\$300,001- \$700,000 with funds allocated to 3 (≈25%) awards</b>	<b>&lt; \$300,000 with funds allocated to 8 (≈50%) awards</b>
Hispanic/Latino MSM	14.86%	\$222,900.00	\$55,725.00	\$55,725.00	\$111,450.00
African American MSM	12.85%	\$192,750.00	\$48,187.50	\$48,187.50	\$96,375.00
People who Inject Drugs	11.25%	\$168,600.00	\$42,150.00	\$42,150.00	\$84,300.00
Hispanic/Latino Hetero Men	10.84%	\$162,750.00	\$40,687.50	\$40,687.50	\$81,375.00
African American Heterosexual Women	10.44%	\$156,600.00	\$39,150.00	\$39,150.00	\$78,300.00
African American Hetero Men	9.25%	\$138,750.00	\$34,687.50	\$34,687.50	\$69,375.00
White MSM	8.43%	\$126,450.00	\$31,612.50	\$31,612.50	\$63,225.00
Hispanic/Latino Hetero Women	8.03%	\$120,450.00	\$30,112.50	\$30,112.50	\$60,225.00
MSM/IDU	8.03%	\$120,450.00	\$30,112.50	\$30,112.50	\$60,225.00
Transgender Individuals	6.02%	\$90,300.00	\$22,575.00	\$22,575.00	\$45,150.00
<b>Total</b>	<b>100%</b>	<b>\$1,500,000.00</b>	<b>\$375,000.00</b>	<b>\$375,000.00</b>	<b>\$750,000.00</b>

**Anticipated Award Date:**

- TBD

**Budget Period Length:** 12 months

**Applications must include the agency’s annual operational budget. This budget must include work shown that explains how the value of the annual budget was derived. *Please upload this document in the Miscellaneous section of the application.***

Applicants may apply for a **maximum of \$150,000**. Overall agency size and annual operational budget determine the category within which an organization may be competitively selected to be funded as a small, medium, or large size organization. Organizations with an annual budget of **\$300,000 or less** (small) will compete only with like size organizations for **50%** of the Quality-of-Life annual fund. Organizations with an annual budget of **\$300,001 to \$700,000** (medium) will compete with like size organizations for **25%** of the Quality-of-Life annual fund, and organizations with an annual budget of **\$700,001 and upward** (large) will compete with like size organizations for **25%** of the Quality-of-Life annual fund. No organization is required to apply for the maximum amount in any category. If funds remain in any of the funding categories (small, medium or large) due to an insufficient number of applications received or due to ineligibility based on incomplete applications or low application scores, the unused portion of funds from the other funding categories may be used for the remaining eligible applicants from the other categories (e.g., leftover funds in the small category could be used to fund agencies in the medium or large categories). Applicants are encouraged to propose budgets for HIV prevention or service projects that adequately assure project goals, objectives, and activities and scopes of services can be achieved. Applications **submitted with budgets that are HIGHER than the maximum \$150,000 award level will be DISQUALIFIED**. If the total allocated funds are not fully awarded, the Illinois Department of Public Health (IDPH) reserves the right to redistribute any remaining funds based on availability within the specific funding category.

Below is a chart indicating the applicant categories based upon the size of a given organization’s operating budget, the maximum allowable amount that can be requested per category, and an estimate for the number of awards that will be made in each of the categories: **Approximate Number of Awards: 15.**

**Table 2.** July 1, 2026—June 30, 2027 – Estimated Award Funds by Category

<b>Grant Category based on Agency Annual Budget</b>	<b>Maximum Possible Award Request</b>	<b>Estimated Number of Awards</b>
\$300,000 or less	\$150,000	8

\$300,001 - \$700,000	\$150,000	3
\$700,001 or more	\$150,000	4

**C. Eligibility Information**

Regardless of the source of funding (federal pass-through or State), all grantees are required to register with the State of Illinois through the Grant Accountability and Transparency Act (GATA) website, <https://gata.illinois.gov/>, complete a prequalification process, and be determined "qualified" as described in Section 7000.70. Registration and prequalification are required before an organization can apply for an award.

The entity is "qualified" to be an awardee if it:

1. has an active UEI (Unique Identity ID) number.
2. has an active SAM.gov account.
3. has an acceptable fiscal condition.
4. is in good standing with the Illinois Secretary of State, if the Illinois Secretary of State requires the entity's organization type to be registered. Governmental entities, school districts and select religious organizations are not required to be registered with the Illinois Secretary of State. Refer to the Illinois Secretary of State Business Services website: [http://www.cyberdriveillinois.com/departments/business\\_services/home.html](http://www.cyberdriveillinois.com/departments/business_services/home.html).
5. is not on the Illinois Stop Payment List.
6. is not on the SAM.gov Exclusion List.
7. is not on the Sanctioned Party List maintained by HFS.

**1. Eligible Applicants.**

To be eligible for grant awards, recipient organizations must demonstrate engagement and accomplishment in HIV prevention/education, HIV care and/or supportive services for people with HIV and/or at-risk populations. Applicant organizations may be local health departments or not-for-profit private community-based organizations including volunteer or religious organizations which effectively engage prioritized risk populations including gay or bisexually active males, high risk heterosexual women and men, impacted by poverty, and current or former users of injection drugs

**2. Cost Sharing or Matching**

Applicants are not expected to meet any matching requirements for this grant

**3. Indirect Cost Rate**

The indirect cost rate may not exceed the federally approved indirect rate or the de minimis

Annually, each organization receiving an award from a State grantmaking agency is required to enter the centralized Indirect Cost Rate System and make one of the following elections for indirect costs to State and federal pass-through grants:

- I. Federal Negotiated Indirect Cost Rate Agreement (NICRA).
- II. Election of the De minimis rate.
- III. Election not to charge indirect costs; or
- IV. Negotiate an indirect cost rate with the State of Illinois.

The awardee shall make one election or negotiate a rate that all State agencies must accept unless

there are federal or State program limitations, caps or supplanting issues.

**4. Other, if applicable**

N/A

#### **D. Application and Submission Information**

##### **1. Address to Request Application Package**

Applications must be submitted via the Illinois Department of Public Health's Electronic Grants Administration and Management System (EGrAMS), accessible at [idphgrants.com](http://idphgrants.com).

Since high-speed internet access is not yet universally available for downloading documents or accessing the electronic application, and applicants may have additional accessibility requirements, applicants may request paper copies of materials by contacting:

Olumuyiwa Olawumi  
Illinois Department of Public Health  
Quality of Life Grant Monitor  
115 S. LaSalle Street, 7<sup>th</sup> Floor  
Chicago, IL 60603  
Ph: (312) 814-4236  
Email: [Olumuyiwa.olawumi@illinois.gov](mailto:Olumuyiwa.olawumi@illinois.gov)

##### **2. Content and Form of Application Submission**

Application must be submitted through EGrAMS ([idphgrants.com](http://idphgrants.com)). All sections of the application must be completed. The application must be validated, certified, and submitted through EGrAMS

##### **3. Unique Entity Identifier (UEI) and System for Award Management (SAM)**

Each applicant, unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)), is required to:

- i. Be registered in SAM before submitting its application. If you are not registered in SAM, this link provides a connection for SAM registration: <https://sam.gov/SAM/>
- ii. provide a valid UEI in its application; and
- iii. continue to always maintain an active SAM registration with current information, during which it has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency.

The State awarding agency may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable UEI and SAM requirements and, if an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make a Federal pass-through or State award, the State awarding agency may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

##### **4. Submission Dates and Times**

See 17 on Page 1 of this NOFO.  
June 15<sup>th</sup>, 2026 at 5:00 PM CST

Grant application must be submitted through EGrAMS within 30 days of the grant application posting in

EGrAMS. A grant application must first be validated to ensure it is free of errors. The applicant must then promote the application to the Authorized Official Certification stage. The applicant must then complete all fields in the Certification section, save the application, and submit it to IDPH for review. The applicant shall receive an e-mail generated by EGrAMS to indicate the application has been submitted and received.

**5. Intergovernmental Review, if applicable**

N/A

**6. Funding Restrictions**

All grant funds must be used for the sole purposes set forth in the grant proposal and application and must be used in compliance with all applicable laws. Grant funds may not be used as matching funds for any other grant program unless specifically allowed under grant program guidelines. Use of grant funds for prohibited purposes may result in loss of grant award and/or place the grantee at risk for repayment of those funds used for the prohibited purpose. Regardless of the source of funding (federal pass-through or State), all grant-funded expenses must be compliant with Cost Principles under Subpart E of 2CFR200 unless an exception is noted in federal or State statutes or regulations.

**Allowability**

**Allowable** – All grant funds must be used for items that are necessary and reasonable for the proper and efficient performance of the grant and may only be used for the purposes stated in the grant agreement, work plan, and budget. Items must comply with all applicable state and federal regulations.

**Allocable** – Grant-funded costs must be chargeable or assignable to the grant in accordance with relative benefits received. The allocation methodology should be documented and should be consistent across funding sources for similar costs.

**Reasonable** – The amounts charged for any item must be reasonable. That means the nature and amount of the expenses does not exceed what a prudent person under the same circumstances would expend; and that the items are generally recognized as ordinary and necessary for the performance of the grant.

**Allowed Uses**

Funding may be used for the following:

Funding for a given agency must be budgeted as specified in Tables 1. Allowable expenses are subject to the discretion of and approval by the IDPH HIV Section. Expenses for personnel, supplies, or services shared across multiple grants must be prorated based on the percentage of usage or level of effort used under each grant.

**Prior Approval ONLY**

With prior approval, funding may be used for the following:

With prior approval, funding may be used for the following: Grant-funded marketing/advertising materials must be approved by IDPH prior to print, broadcast, or publication.

Any travel for purposes such as conferences or trainings, including out-of-state travel, requires preapproval using the IDPH Travel Pre-Approval Form.

**Funding Use Prohibitions**

Funding may NOT be used for the following:

Any expense not deemed allowable or justifiable by the IDPH HIV Section for the purpose and goal of preventing the transmission of HIV in Illinois.

### **Additional Funding Guidance**

N/A

**Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited. Records must be submitted with required financial reports for all line-item expenditures exceeding \$5000 in a reporting period.

### **7. Other Submission Requirements**

- Grantee Registration (required only once at the organization/entity level). All grantee entities must be registered with the State of Illinois.
- Grantee Pre-Qualification (required only once at the organization/entity level; periodically validated). All grantee entities must be qualified to do business with the State of Illinois. To be qualified for an SFY2027 grant award, an entity must:
  - Have an active UEI number
  - Have a current SAM.gov account
  - Not be on the Federal Excluded Parties List
  - Be in Good Standing with the Illinois Secretary of State
- Fiscal & Administrative Risk Assessment/ICQ (Required annually at the organization/entity level).
- All grantee entities must complete an Internal Controls Questionnaire (ICQ). The ICQ is completed annually. All state agencies will utilize the results of the ICQ. A link to the automated ICQ will be sent to the contact email address provided during the Grantee Registration process.
- Programmatic Risk Assessment - All grantee entities must complete a Programmatic Risk Assessment for each grant application. The programmatic risk assessment will be completed during the application process.

### **E. Application Review Information**

Applications will be reviewed by the Department for compliance with all application requirements. During its review, the Department may contact the applicant for additional information if the information originally submitted is incomplete, inconsistent, or unclear.

#### **1. Criteria**

- Grant funds will be made available based on the objective review of the applicant's grant application and past performance on any previous Department HIV Prevention grants.
- Applications with budgets **submitted HIGHER than the maximum \$150,000**

**award level and the use of non-CDC supported interventions will be DISQUALIFIED.**

- **Only applications scoring 80 or above will be considered for funding.** Applications with the highest average scores will be selected for funding.

**2. Review and Selection Process**

- An objective team will review grant applications and conduct an evaluation to make final program determinations for funding for the SFY2027 Quality of Life grant awards recipients. Grant applications will be disseminated to a panel of HIV Section and Office of Health Protection staff for this review process.
- Applications determined by the Department to be ineligible for grant funds will be notified in writing of this decision.
- Before grants are awarded to recipient agencies, IDPH conducts an objective review process of all submitted application documents as well as a review of the agency’s past performance with IDPH grant funding. After this process, copies of all the grant applications are then reviewed by the Quality-of-Life Board. IDPH receives the Board's recommendations and comments, and consults with the Board regarding the final organizations through the award-selection process
- Applications will be scored in the following categories:

**Table 3.** July 1, 2026—June 30, 2027 – Optimal Score Points by Category

<b>Categories</b>	<b>Optimal Score</b>
Organizational Capacity & Experience	25 Points
Project Description and Management Narrative	35 Points
Work Plan	30 Points
Detailed Grant Budget and Justification	10 Points
<b>TOTAL POSSIBLE POINTS</b>	<b>100 POINTS</b>

Team Review Process

Merit-based review of applications, unless disclosed above, is conducted by one or more review teams. Each review team will consolidate scores, and final application rankings may be adjusted to address variability between teams.

Merit-Based Review Appeal Process

For competitive grants, only the evaluation process is subject to appeal. Evaluation scores or funding determinations/outcomes may not be contested and will not be considered by the Department's Appeals Review Officer.

To submit an appeal, the appealing party must:

- Submit the appeal in writing and in accordance with the grant application document through IDPH's Merit-Based Review Appeal Request Form available here: <https://app.smartsheet.com/b/form/ed4d113385de41feb38964a8005ce72b>
- Appeals must be received within 14 calendar days after the date that the grant award notice was published.
- Appeals must include the following information:
  - The name and address of the appealing party
  - Identification of the grant
  - A statement of reasons for the appeal
  - If applicable, documents or exhibits to support statement of reason

The IDPH Appeals Review Officer (ARO) will consider the grant-related appeals and make a recommendation to the appropriate Deputy Director as expeditiously as possible after receiving all relevant, requested information.

- The ARO must review the submitted Appeal Request Form for completeness and acknowledge receipt of the appeal within 14 calendar days from the date the appeal was received.
- The ARO will utilize an Appeal Review Tool to consider the integrity of the competitive grant process and the impact of the recommendation.
- The appealing party must supply any additional information requested by the agency within the period set in the request.
- The ARO shall respond to the appeal within 60 days or supply a written explanation to the appealing party as to why additional time is required.

Documentation of the appeal determination shall be sent to the appealing party and must include the following:

- Standard description of the appeal review process and criteria
- Review of the appeal
- Appeal determination
- Rationale for determination
- In addition to providing the written determination, the grant-making office may do the following:
  - Document improvements to the evaluation process given the findings and re-review all submitted applications.
  - Document improvements to the evaluation process given the findings and implement improvements into the following year's grant evaluation process.
- Provide written notice to the appealing party as to how the identified actions will be remedied.

Appeals resolutions may be deferred pending judicial or administrative determination when actions concerning the appeal have commenced in a court of administrative body.

### **3. *Anticipated Announcement and State Award Dates, if applicable.***

Anticipated Announcement Date (if known): 5/11/2026  
Anticipated Program Start Date: 7/1/2026  
Anticipated Program End Date: 6/30/2027

## **F. Award Administration Information**

### **1. State Award Notices**

EGrAMS shall generate a Notice of State Award upon successful application review.

A Notice of State Award (NOSA) shall be issued to the finalists who have successfully completed all grant award requirements and have been selected to receive grant funding. The NOSA will specify the funding terms and specific conditions resulting from applicable pre-award risk assessments.

The Illinois Department of Public Health (IDPH) is exempt from utilizing the standard NOSA issued on the GATA Grantee Portal. Successful applicants will receive an email notification from EGrAMS and must review the funding terms and specific conditions in the grant agreement and accept utilizing an electronic signature. Both the electronic signature in EGrAMS and a physical signature on the grant agreement must be completed by an authorized representative of the grantee organization and submitted to IDPH.

A Notice of Denial shall be sent to the applicants not receiving awards via EGrAMS.

### **2. Administrative and National Policy Requirements**

N/A

All grantees receiving one or more federally funded subawards from IDPH equal to or greater than \$30,000 must provide compensation information within EGrAMS prior to issuance of an award. Grantees will not be able to sign grant agreements or amendment agreements until this requirement is complete. Annual completion of this requirement is necessary for multiyear grants.

### **3. Reporting**

- All data entry shall be entered weekly in Provide Enterprise.
- Financial Reports shall be submitted monthly via Provide Enterprise. Financial reports are due by the 15<sup>th</sup> day of the following month.
  - At least 40% of contracted service units must be delivered and 33% of the full award amount expended by the end of Quarter 2. If by the end of Quarter 2 the proportion of service units delivered is less than 40% and/or 33% of the award is not expended, the Department shall initiate discussions of de-obligation of funds from the Grantee's contract.
  - At least 65% of contracted service units must be delivered and 67% of the full award amount expended by the end of Quarter 3. If by the end of Quarter 3 the proportion of service units delivered is less than 65%, and/or 67% of the award not expended, the Department shall initiate discussions of de-obligation of funds from the Grantee's contract.

- Quarterly Reports shall be submitted via Provide Enterprise. Quarterly reports are due no later than October 15<sup>th</sup>, 2026, January 15<sup>th</sup>, 2027, April 15<sup>th</sup>, 2027, and July 15<sup>th</sup>, 2027.
  - Reimbursement requests submitted for the 3<sup>rd</sup> month of any quarter shall not be approved until its corresponding quarterly report is both submitted and approved by grant monitor and all service data for the quarter has been entered in Provide Enterprise.
  - Extension forms (Reimbursements and Quarterly Reports) must be submitted before the due dates if the deadline is not going to be met

### **G. State Awarding Agency Contact(s)**

For programmatic questions relating to the Quality-of-Life Grant application, please contact Olumuyiwa Olawumi, the Quality-of-Life Grant Monitor for the HIV/AIDS Section at IDPH. Olu may be reached at (312) 814-4236 or via email at [olumuyiwa.olawumi@illinois.gov](mailto:olumuyiwa.olawumi@illinois.gov).

### **H. Other Information, if applicable**

Please complete all sections of this application. Additionally, provide a detailed budget. A detailed budget consists of capacity building, direct costs, and indirect costs:

#### **1. Direct Cost**

Direct costs are those that can be identified specifically with a particular cost objective. These costs may be charged directly to grants, contracts, or to other programs against which costs are finally assigned. Typical direct costs chargeable to a grant include, but are not limited to:

- Compensation of employees for the time devoted and identified specifically to the performance of those programs (name, title, and responsibility).
- Cost of materials acquired, consumed, or expended specifically for the purpose of those programs (electronic office supplies such as computers and laptops and names of staff supplies are assigned to, campaign or ad preapproval, etc.).
- Travel expenses incurred specifically to carry out those programs (utilizing state rates for reimbursement and out-of-state travel preapproval).

#### **2. Indirect Cost**

“Indirect costs are those costs that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective.

- An indirect cost rate is a device used to fairly determine the proportion of indirect costs each program should bear
- An ICR is the ratio between the total indirect costs and a direct cost base.

To Learn More About Indirect Cost Rate Requirements Visit: [Indirect Cost](#)

*A cost may not be allocated to a federal program as an indirect cost if any other cost incurred for the same purpose, in like circumstances, has been assigned to a federal program as a direct cost. Typical examples of indirect costs may include procurement, payroll, personnel functions, maintenance and operations of space, data processing, accounting, auditing, budgeting, communications (telephone, postage).*

### **Mandatory Forms -- Required for All Agencies**

1. **Uniform State Grant Application – Available at [idphgrants.com](http://idphgrants.com) for eligible applicants**
2. **New to EGrAMS, click [HERE](#) to see how to Get Started**
3. **Project Narrative (included in EGrAMS application)**
4. **Budget (included in EGrAMS application)**
5. **Budget Narrative (included in EGrAMS application)**

Other program-specific mandatory forms:

N/A