

**State of Illinois Uniform Notice of Funding Opportunity (NOFO)  
Summary Information**

Awarding Agency Name	Commerce And Econ Opp
Agency Contact	Jamie Gladfelter (jamie.gladfelter@illinois.gov)
Announcement Type	Initial
Type of Assistance Instrument	Grant
Funding Opportunity Number	FY25-1
Funding Opportunity Title	Tech Incubator Enhancement Program
CSFA Number	420-35-3503
CSFA Popular Name	TIEG
Anticipated Number of Awards	15
Estimated Total Program Funding	\$7,000,000
Award Range	\$10000 - \$3000000
Source of Funding	State
Cost Sharing or Matching Requirements	Yes
Indirect Costs Allowed	No
Restrictions on Indirect Costs	No
Posted Date	01/15/2025
Application Date Range	01/15/2025 - 03/17/2025 : 5:00PM
Grant Application Link	Please select the entire address below and paste it into the browser... <a href="https://dceo.illinois.gov/aboutdceo/grantopportunities/3503-2943.html">https://dceo.illinois.gov/aboutdceo/grantopportunities/3503-2943.html</a>
Technical Assistance Session	Offered : Yes Mandatory : No Date : 01/24/2025 : 2:00PM Registration link : <a href="https://illinois.webex.com/illinois/ldr.php?RCID=f65d2582d3bcee9b4374aacc0cc8f46">https://illinois.webex.com/illinois/ldr.php?RCID=f65d2582d3bcee9b4374aacc0cc8f46</a>

# Agency-specific Content for the Notice of Funding Opportunity

## Tech Incubator Enhancement Grant Program

**NOFO ID: 3503-2943**

For information about grants please visit <https://dceo.illinois.gov/aboutdceo/grantopportunities/granteeresources.html>.

### A. Program Description

#### Notice of Funding Opportunity Intent

The Illinois Department of Commerce and Economic Opportunity (the “Department” or “DCEO”) is issuing this Notice of Funding Opportunity (“NOFO”) to set forth the requirements of the Department’s Tech Incubator Enhancement Grant Program. The intent of this program is to strengthen the overall Illinois tech network by increasing the resilience of existing tech incubators and encouraging investment in new incubators that are aligned with the State’s key growth industries, as outlined by the Illinois 2024 Economic Growth Plan (<https://dceo.illinois.gov/content/dam/soi/en/web/dceo/documents/illinois-2024-economic-growth-plan.pdf>).

#### Program Description

The tech industry in Illinois has witnessed significant changes in the wake of the COVID-19 pandemic. Remote and hybrid work models have become prevalent, altering the requirements for tech incubators. Many incubators currently have outdated equipment and infrastructure. TIEG recognizes the need to adapt and elevate new and existing spaces to empower startups for success in the new tech landscape.

The Tech Incubator Enhancement Grants Program (TIEG) aims to modernize and revitalize tech incubators across Illinois to meet the evolving needs of startups in the post-pandemic era. This initiative seeks to support the transformation of tech spaces, embracing a hybrid work model, and fostering an ecosystem of innovation, collaboration, and resilience.

In addition to strengthening the incubator foundation that currently exists within the State, this program also aims to lean into key growth industries of the future. The State will provide capital grants to support facilities and equipment at incubators for startups in key growth industries to ensure that existing incubators can continue to provide top notch services and cutting-edge equipment, and to establish new incubators in parts of the state where entrepreneurs do not have access to these services.

#### Program History

This is a new program designed to support a critical component of the Illinois tech ecosystem and is aligned with the goals of other Department programs that are designed to encourage innovation and growth of early-stage companies.

#### Performance Goals and Measures

Reporting on the expenditure of funds and the specific improvements rendered as a result of this funding will be required of the grantee. Using the Periodic Financial Report (PFR) and Periodic Performance Report (PPR) templates, and providing all required detailed supporting information including the expense tracking spreadsheet, grantees must be able to relate financial data to performance measures established in the grant agreement. Expenses must support DCEO’s mission to promote the enhancement of existing technology incubators and supporting structure for the tech and startup industry in Illinois.

Program performance measures include:

1. Number of early-stage companies (with associated socioeconomic and industry data) who received the following services as a result of capital investment, including:
  - a. Connection to sources of capital, including angel investment, venture capital, and debt financing
  - b. Mentorship and business advisory services
  - c. Assistance with recruiting

- d. Supply chain assistance
  - e. Access to networking opportunities and community events
2. Number of incubator space memberships (with associated socioeconomic and industry data) as a result of capital investment
3. Number of community and networking events as a result of capital investment
4. Amount of capital raised by incubator companies
5. Number of external partnerships as result of capital investment
6. Number incubators supporting startups in the following key growth industries:
  - a. Life Sciences
  - b. Quantum Computing, AI, & Microelectronics
  - c. Clean Energy Production & Manufacturing
  - d. Advanced Manufacturing
  - e. Next Generation Agriculture, Ag Tech, and Food Processing
  - f. Transportation, Distribution, & Logistics
7. Number of incubators supporting startups in each of following regions:
  - a. Northern Stateline Region
  - b. Northeast Region
  - c. Northwest Region
  - d. North Central Region
  - e. West Central Region
  - f. East Central Region
  - g. Central Region
  - h. South East Region
  - i. South West Region
  - j. Southern Region

#### Other Information

None.

## **B. Funding Information**

This grant program is utilizing Emerging Technology Enterprises funding (Build Illinois Bond Fund) appropriated by the Illinois General Assembly. Total amount of funding expected to be awarded through this NOFO is \$7,000,000. Awards will range from \$10,000 to \$3,000,000. The Department expects to make 15 awards through this NOFO.

Anticipated start date for awards is May 1<sup>st</sup>, 2025. The period of performance is expected to be May 1<sup>st</sup>, 2025 through April 30<sup>th</sup>, 2026.

Eligible expenses for these funds include:

- architectural planning and engineering design;
- land and building acquisition;
- costs related to site selection, preparation and improvement;
- utility work;
- new construction of buildings and structures;
- reconstruction or improvement of existing buildings or structures; and
- original furnishings and durable equipment, including scientific instruments and apparatuses with a long useful life.

Ineligible expenses include:

- Operational expenses;
- Lease payments for rental of equipment or facilities;
- Costs of staff or resident labor and material outside of project construction;
- Expenditures to acquire or construct temporary facilities;
- Purchase of automobiles, trucks, farm equipment, boats or rolling stock;

If approved, allowable grant costs incurred from the date of an approved Notice of State Award (NOSA) through the period of performance start date are allowed to be charge to the Grant. Costs associated with the development of a grant proposal are not allowed.

**The release of this NOFO does not obligate the Department to make an award.**

## C. Eligibility Information

An entity must be registered in the Grant Accountability and Transparency Act (GATA) Grantee Portal, <https://grants.illinois.gov/portal/>, at the time of grant application. The portal will verify that the entity:

- Has a valid FEIN number (<https://www.irs.gov/individuals/international-taxpayers/taxpayer-identification-numbers-tin#:~:text=You%20can%20use%20the%20IRS%27s,for%20Individual%20Taxpayer%20Identification%20Number>);
- Has a current SAM.gov registration (<https://sam.gov>), SAM.gov registrations must be marked as “public” to allow the GATA Grantee Portal to expedite the review of the federal information;
- Has a valid UEI number (<https://sam.gov>);
- Is not on the Federal Excluded Parties List (verified at <https://sam.gov>);
- Is in Good Standing with the Illinois Secretary of State, as applicable ([https://www.cyberdriveillinois.com/departments/business\\_services/corp.html](https://www.cyberdriveillinois.com/departments/business_services/corp.html));
- Is not on the Illinois Stop Payment list (verified once entity is registered in GATA Grantee Portal); and
- Is not on the Department of Healthcare and Family Services Provider Sanctions list (<https://www.illinois.gov/hfs/oig/Pages/SanctionsList.aspx>).

Entities on the Illinois Stop Payment List and/or the Federal Excluded Parties List at time of application submission will not be considered for an award.

An automated email notification to the entity alerts them of “qualified” status or informs how to remediate a negative verification (e.g., not in good standing with the Secretary of State). A federal Debarred and Suspended status cannot be remediated.

Pursuant to the policy of the Illinois Office of the Comptroller, to receive grant funds from the State of Illinois, a grantee must be considered a regarded entity by the IRS for federal income tax purposes. Disregarded entities will not be eligible to receive grant funds.

### 1. Eligible Applicants include:

**Eligible applicants will fall into one of the two categories outlined below:**

#### **A. Existing startup incubators that opened before March 1<sup>st</sup>, 2020 and are currently still in business.**

Further defined as: Non-profit organizations, including accredited public colleges or universities, that meet the following criteria:

- Operate a dedicated physical facility designed to support and foster early-stage technology startups and entrepreneurs.
- Facilitate the growth and success of fledgling companies by offering a comprehensive suite of resources, guidance, and infrastructure during the crucial initial stages of their development.
- Provide shared office spaces or workspaces with essential facilities and infrastructure, fostering a collaborative environment for startups to operate and thrive.
- Grant access to experienced mentors and advisors who offer valuable guidance, industry insights, and advice to entrepreneurs.

- Assist startups in securing funding by establishing connections with investors, venture capitalists, or by providing access to seed funding, grants, and other financial resources.
- Cultivate a community where startups can interact, share ideas, and build valuable connections through networking events and workshops.
- Offer training programs, workshops, and educational resources to help entrepreneurs enhance their skills, develop business acumen, and address specific challenges related to technology and business development.
- Provide administrative and logistical support, aiding startups with tasks such as legal compliance, accounting, and other administrative functions.
- Focus on supporting startups in one of the following industries: life sciences, quantum computing, AI, microelectronics, clean energy production & manufacturing, advanced manufacturing, next generation agriculture, ag tech, and food processing, transportation, distribution, logistics, and information technology.
- Have operated the existing incubator prior to March 1<sup>st</sup>, 2020.

**B. New startup incubators that will serve a State of Illinois key growth industry and will serve an area where entrepreneurs do not have access to incubator resources.**

Further defined as: Non-profit organizations, including accredited public colleges or universities, that meet the following criteria:

- Plan to operate a dedicated physical facility designed to support and foster early-stage technology startups and entrepreneurs.
- Plan to facilitate the growth and success of fledgling companies by offering a comprehensive suite of resources, guidance, and infrastructure during the crucial initial stages of their development.
- Plan to provide shared office spaces or workspaces with essential facilities and infrastructure, fostering a collaborative environment for startups to operate and thrive.
- Plan to grant access to experienced mentors and advisors who offer valuable guidance, industry insights, and advice to entrepreneurs.
- Plan to assist startups in securing funding by establishing connections with investors, venture capitalists, or by providing access to seed funding, grants, and other financial resources.
- Plan to cultivate a community where startups can interact, share ideas, and build valuable connections through networking events and workshops.
- Plan to offer training programs, workshops, and educational resources to help entrepreneurs enhance their skills, develop business acumen, and address specific challenges related to technology and business development.
- Plan to provide administrative and logistical support, aiding startups with tasks such as legal compliance, accounting, and other administrative functions.
- Plan to focus on supporting startups in one of the following key growth industries: life sciences, quantum computing, AI, microelectronics, clean energy production & manufacturing, advanced manufacturing, next generation agriculture, ag tech, and food processing, transportation, distribution, and logistics.
- Plan to serve an area where entrepreneurs do not have access to incubator
- Began operating as an incubator on or after March 1<sup>st</sup>, 2020.

The Department complies with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), The Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.), The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), The Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and The Age Discrimination Act (42 USC 6101 et seq.).

**2. Cost Sharing or Matching.**

This grant opportunity requires that existing incubators, defined as operating before March 1<sup>st</sup>, 2020, match the state grant by at least a 1:1 match. For new incubators defined as beginning operations after March 1<sup>st</sup>, 2020, a cost share or match is not required but is recommended.

### **3. Indirect Cost Rate.**

This grant opportunity is limited to capital improvement expenses. The grant will not compensate for indirect costs, overhead or administrative expenses associated with the execution of the program.

### **4. Freedom of Information Act/Confidential Information.**

Applications and accompanying materials are subject to disclosure in response to requests received under provisions of the Freedom of Information Act (5 ILCS 140/1 et seq.). Information that could be proprietary, privileged, or confidential commercial or financial information should be clearly identified as such in the application materials. The Department will maintain the confidentiality of that information only to the extent permitted by law.

### **5. Other, if applicable.**

If approved, allowable grant costs incurred from the date of an approved Notice of State Award (NOSA) through the period of performance start date are allowed to be charge to the Grant. Costs associated with the development of a grant proposal are not allowed.

## **D. Application and Submission Information**

### **1. Address to Request Application Package.**

Grant application forms are available at the web link provided in the “Grant Application Link” field of this announcement or by contacting the Program Manager:

Jamie Gladfelter  
Illinois Department of Commerce & Economic Opportunity  
555 W. Monroe St. Suite 1200  
Chicago, IL 60661  
Tele: 800-252-2923  
Email: [jamie.gladfelter@illinois.gov](mailto:jamie.gladfelter@illinois.gov)

### **2. Content and Form of Application Submission.**

A standard application package must be submitted and reviewed by the Department. Each package should contain the following items:

- Uniform Grant Application in fillable PDF format. Signature page must be printed, signed, scanned and submitted with application.
- Uniform Budget utilizing the template provided by DCEO for this project. The entire budget with all worksheets included even if the worksheets are not relevant to the grant opportunity must be submitted with the application materials. Signature page must be printed, signed, scanned and submitted with application.
- Conflict of Interest Disclosure
- Mandatory Disclosures

This Notice of Funding Opportunity also requires the **submission of the following other programmatic specific items as part of a program application:**

- Project Narrative – no limit on number of pages, spacing, font, etc. The Project Narrative shall include the following, where applicable:

Detailed information about the applicant including organizational structure, scope of business, internal organization, number of personnel and any relationship with subcontractors or significant partners.

- Experience in:
  - Development and operation of tech incubator facilities
  - Provision of business support services for tech incubator tenants
  - Projects funded through federal or state government grants
- Clearly defined layout of the facility, square footage of each tech incubator space, and significant equipment included in each incubator space. If possible, include photos and plot maps.
- Support services that will be provided to tenants. Applicants are encouraged to provide services that may include management training, business advisory services, mentorship, support in accessing capital, supply chain resources, and recruiting.
- Budget for construction/renovation and operations and proposed funding sources for each. (Note: Grant funds can only be used for construction costs and capital expenses.
- Capital costs are the only ones that should be included in the Uniform Budget template.)
- Recent monetary investments or anticipated monetary awards and grants for investment in the facility
- Demonstration that the facility will fill a critical need in the tech community in the region (e.g. market study or feasibility study).
- Demonstration that applicant focuses on one of the key growth industries for the State of Illinois
- Documentation of the availability and commitment of cost sharing funds
- Demonstration that planned capital investments will yield higher quality services, a better experience, and better outcomes for associated incubator companies.
- Plan for recruitment and training of the local workforce, including strategies to encourage work-based learning (apprenticeships, internships, etc.)
- Percentage of space that will be allocated for startups and small enterprises
- Percentage of space that will be open for community events
- Targeted outreach/programming for minority/women-owned startups and small enterprises
- Extent of partnerships in the region that will support the viability and growth of the local tech industry and success of tech incubator tenants, including:
  - Universities and community colleges, for research, tech transfer, job training, and/or job placement
  - Local Workforce Innovation Boards (LWIB) for workforce placement and training
  - Economic development organizations and trade associations
  - Investors and financial institutions.

Please note there is a maximum upload of 10 documents in the web form that you submit the application, so combining files may be necessary.

### **3. Unique Entity Identifier (UEI) and System for Award Management (SAM)**

Each applicant (unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR 25.110(d)) is required to:

- (i) Be registered in SAM. To establish a SAM registration, go to [www.SAM.gov](http://www.SAM.gov) and/or utilize this instructional link: [How to Register in SAM from the www.grants.illinois.gov Resource Links tab](#). SAM.gov registrations must be "public."
- (ii) Provide a valid UEI number in the GATA Grantee Portal registration.

(iii) Continue to maintain an active SAM registration with current information at all times during which it has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency. The State awarding agency may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable UEI and SAM requirements and, if an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make a Federal pass-through or State award, the State awarding agency may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

#### 4. Submission Dates and Times.

Applications for this opportunity must be submitted by Monday, March 17<sup>th</sup> at 5:00PM CST.

Application materials must be submitted to the Department via electronic form at <https://app.smartsheet.com/b/form/1f1782fe36404741a4ddd6c3de07a82e>

The Department is under no obligation to review applications that do not comply with the above requirements. Failure to meet the application deadline may result in the Department returning application without review or may preclude the Department from making the award.

#### 5. Intergovernmental Review, if applicable.

N/A

#### 6. Funding Restrictions.

This opportunity does allow reimbursement of pre-award costs. If approved, allowable grant costs incurred from the date of an approved Notice of State Award (NOSA) through the period of performance start date are allowed to be charge to the Grant. Costs associated with the development of a grant proposal are not allowed. Other restrictions can be found in Sections A., B., and C.

#### 7. Other Submission Requirements.

Documents stored in Google Docs or other cloud-based servers are not allowed.

Applicants may confirm receipt of the application and documents by contacting the program contact listed in this NOFO.

### E. Application Review Information.

#### 1. Criteria.

Grant proposals will be reviewed on a competitive basis. Each proposal will be scored on a 100-point scale (or on a percentage scale). The Department shall consider the following criteria when evaluating the application submittal: Need, Capacity, and Quality.

<b>Need (30 points)- Up to 30 points will be awarded to the applicant that can demonstrate the need for a renovated tech incubator space proposed by the applicant.</b>	
Demonstration that the capital expenditure will fill a critical need in the tech community in the region. If applicant is a new incubator, demonstrate that entrepreneurs in the area to be served do not have access to incubator services in applicant's industry of focus	10



Demonstration that the proposed capital improvements will make a significant positive impact on the applicant's support of startups, founders, and early-stage companies	10
Demonstration that applicant's industry of focus is one of the key growth industries identified in the Illinois 2024 Economic Growth Plan	10
<b>Capacity (30 points)- Up to 30 points will be awarded to the entity which demonstrates the ability to successfully complete the project for which the funds were intended within this funding opportunity.</b>	
Experience of organization personnel in the development and operation of tech incubator facilities, provision of business support services for tech incubator tenants, and projects involving state or federal grants.	10
Detail of budget for construction/renovation and operations, and adequacy of proposed funding sources for each. Higher scores will be awarded if budgets and funding sources can be verified through quotes/bids and letters of commitment, respectively.	10
Timeline and identification necessary permits to perform construction and identification of vendors for equipment purchase.	5
Demonstration that cost share or matching funds are available and committed to the capital project.	5
<b>Quality (40 points)- – Up to 40 points will be awarded to the entity that demonstrates the totality of features and characteristics and project details defined in this funding opportunity and the ability to satisfy the requirements of the NOFO</b>	
Clearly defined layout and characteristics of the proposed facility, including photos and plot maps.	10
Demonstration of the scope and scale of support services to be provided to incubator companies as a result of capital investment	10
Extent of partnerships in the region that will support the viability and growth of the local tech industry and success of tech incubator tenants.	5
Demonstration of a plan for outreach to underserved, disadvantaged, or low-income populations	5
Demonstration of a plan for utilization of capital expenditures for events open to the community and general public for education and public enrichment	5
Demonstration that capital investment amounts are optimized to ensure the highest value to incubator companies and the general public via the most efficient and cost-effective methods	5

## 2. Review and Selection Process.

Applications will be graded using the Merit Review Process and scored on the criteria specified in Section E.1. The Department will designate an Evaluation Committee to grade each application received for this funding opportunity. The final score of each Committee member will be calculated and an average of all scores will be the final applicant score. Grants will be awarded in order from highest score to lowest scores until funding is exhausted. Applicants must meet a minimum average merit review score of 70. DCEO may consider geographic distribution of grantees and coverage of key growth industries in determining awards.

The Merit Based Review process is subject to appeal. However, competitive grant appeals are limited to the evaluation process. Evaluation scores may not be protested. Only the evaluation process is subject to appeal. The appeal must be submitted in writing to the Department within 14 calendar days after the date that the grant award notice has been published. The written appeal

shall include the name and address of the appealing party, the identification of the grant and a statement of reasons for the appeal. To file an appeal, applicants must submit the appeal in writing and in accordance with the Merit-Based Application Review Appeals Process listed on the Grant Opportunities page of the DCEO website:  
<https://dceo.illinois.gov/aboutdceo/grantopportunities/meritappreview.html>.

### **3. Anticipated Announcement and State Award Dates, if applicable.**

After the application period is closed, the Department will conduct a merit based review of eligible applications. Successful applicants will receive a Notice of State Award (NOSA) to initiate the grant agreement phase. During this phase, you will be contacted by a grant manager to develop a grant agreement, which can be a months long process depending on complexity, cooperation, and conformity with all applicable federal and state laws.

The Department reserves the right to issue a reduced award, or not to issue any award.

## **F. Award Administration Information**

### **1. State Award Notices.**

The Notice of State Award (NOSA) will specify the funding terms and specific conditions resulting from the pre-award risk assessments and the merit based review process. The NOSA must be accepted in the GATA Portal by an authorized representative of the grantee organization. The NOSA is not an authorization to begin performance or incur costs.

### **2. Administrative and National Policy Requirements.**

**Subrecipients and Subcontractors:** Agreement(s) and budget(s) with subrecipients and subcontractors must be pre-approved by and on file with DCEO. Agreements can be submitted to DCEO when available. Subcontractors and subrecipients are subject to all applicable provisions of the Agreement(s) executed between DCEO and the grantee. The successful applicant shall retain sole responsibility for the performance of its subrecipient(s) and/or subcontractor(s).

**Grant Uniform Requirements:** The Grant Accountability and Transparency Act (30 ILCS 708/1 *et seq.*) (and its related administrative rules, 44 Ill. Admin. Code Part 7000), was enacted to increase the accountability and transparency in the use of grant funds from whatever source and to reduce administrative burdens on both State agencies and grantees by adopting federal guidance and regulations applicable to those grant funds; specifically, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200).

**Procurement:** Grantees will be required to adhere to methods of procurement per the Procurement Standards (2 CFR 200.317 – 2 CFR 200.327).

**Business Enterprise Program:** For grant awards of \$250,000 or more, grantees will be required to comply with the Business Enterprise Program for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/0.01 *et seq.*), which establishes a goal for contracting with businesses that have been certified as owned and controlled by persons who are minority, female or who have disabilities. The Department will work with the grantees to ensure compliance prior to the establishment of the grant agreement as well as through the life of the grant.

**Environmental Review Requirements:** Capital grants will be reviewed to determine environmental review requirements. Based on the scope of the project, the grantees may be required to complete additional environmental approvals before a grant agreement can be initiated.

**Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.):** For grants with an estimated total project cost of \$500,000 or more, the grantee will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The “estimated total project cost” is a good faith approximation of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Grantees will be permitted to seek from the Department a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The grantee must ensure compliance for the life of the entire project, including during the term of the grant and after the term ends, if applicable, and will be required to report on and certify its compliance.

**Prevailing Wage Act (820 ILCS 130/0.01 et seq.):** Applicants that are awarded grants shall comply with all requirements of the Prevailing Wage Act, including but not limited to, inserting into all contracts for construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the project shall be paid to all laborers, workers, and mechanics performing work under the award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract. Grantees will be required to report on Prevailing Wage Act compliance on a monthly basis.

**Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et seq.):** All grantees will be required to comply with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et seq.) (the “Act”), which provides that whenever there is a period of excessive unemployment in Illinois (as defined by the Act), if the Grantee is using Grant Funds for (1) constructing or building any public works, or (2) performing the clean-up and on-site disposal of hazardous waste for the State of Illinois or any political subdivision of the State, then the Grantee shall employ at least 90% Illinois laborers on such project. Illinois laborers refers to any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident. Grantees may receive an exception from this requirement by submitting a request and supporting documents certifying that Illinois laborers are either not available, or are incapable of performing the particular type of work involved. The certification must: (a) be submitted to the grant manager within the first quarter of the Award Term; (b) provide sufficient support that demonstrates the exception is met; (c) be signed by an authorized signatory of the Grantee; and (d) be approved by DCEO in consultation with the Illinois Department of Labor. In addition, every contractor on a public works project or improvement or hazardous waste clean-up and on-site disposal project in this State may place on such work no more than 3 (or 6 in the case of a hazardous waste clean-up and on-site disposal project) of the contractor’s regularly employed non-resident executive and technical experts.

### **3. Reporting.**

#### **Periodic Performance Report (PPR) and Periodic Financial Report (PFR)**

Grantees funded through this NOFO are required to submit in the format required by the Grantor, at least on a quarterly basis, the PPR and PFR electronically to their assigned grant manager. The first of such reports shall cover the first three months after the award begins. Pursuant to 2 CFR 200.328, Periodic Financial Reports shall be submitted no later than 30 calendar days following the period covered by the report. Pursuant to 2 CFR 200.329, Periodic Performance Reports shall be submitted no later than 30 calendar days following the period covered by the report. Any additional reporting requirements will be disclosed in the NOSA. Grantees are required within 45 calendar days following the end of the period of performance to submit a final closeout report in the format required by the Grantor (See 2 CFR 200.344).

#### **Monitoring**

Grantees funded through this NOFO are subject to fiscal and programmatic monitoring visits by the Department in accordance with 2 CFR 200.337. They must have an open-door policy allowing periodic visits by Department monitors to evaluate the progress of the project and

provide documentation upon request of the monitor. Program staff will also maintain contact with participants and monitor progress and performance of the contracts. The Department may modify grants based on performance.

**Audit**

Grantees shall be subject to Illinois' statewide Audit Report Review requirements. Terms of the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules set forth under the Grant Accountability and Transparency Act Admin Rules shall apply (See 44 IL Admin Code 7000.90).

**G. State Awarding Agency Contact(s)**

Grant Help Desk  
Illinois Department of Commerce & Economic Opportunity  
Email: **CEO.GrantHelp@illinois.gov**

**H. Other Information, if applicable**

This is a one-time initiative as defined within the annual appropriation bill (Public Act 101-0638) set forth by the Illinois General Assembly. This notice does not obligate the State of Illinois to make any State awards.