

**State of Illinois Uniform Notice of Funding Opportunity (NOFO)**  
**Summary Information**

Awarding Agency Name	Commerce And Econ Opp
Agency Contact	David E. Parr (david.parr@illinois.gov)
Announcement Type	Initial
Type of Assistance Instrument	Grant
Funding Opportunity Number	OGM-25-BC-45
Funding Opportunity Title	Site Improvements
CSFA Number	420-00-1960
CSFA Popular Name	Grants Management Program
Anticipated Number of Awards	1
Estimated Total Program Funding	\$150,000
Award Range	Not Applicable
Source of Funding	State
Cost Sharing or Matching Requirements	No
Indirect Costs Allowed	No
Restrictions on Indirect Costs	Yes : Indirect Costs are not allowed for coverage by bond funds. Section 4 of 30 ILCS 425 the Build Illinois Bond Act lists specific types of direct costs allowable from those funds. Only the types of direct costs outlined in the Act may be covered via such bond funds.
Posted Date	05/12/2025
Application Date Range	05/12/2025 - 06/25/2025 : 5:00 pm
Grant Application Link	Please select the entire address below and paste it into the browser... <a href="https://dceo.illinois.gov/aboutdceo/grantopportunities/support-docs.html">https://dceo.illinois.gov/aboutdceo/grantopportunities/support-docs.html</a>
Technical Assistance Session	No

**Agency-specific Content for the Notice of Funding Opportunity**

**A. Program Description**

This Notice of Funding Opportunity (NoFO) sets forth the requirement of the State Fiscal Year 2025 (SFY25) Department of Commerce and Economic Opportunity (DCEO) Grants Management Initiative. DCEO administers grant programs designed for capital improvements as defined within the annual appropriation bill (Public Act 103-0589) set forth by the Illinois General Assembly.

The goal of this program is to improve the quality of life of Illinoisans. The intent of this grant is to fund costs associated with general infrastructure improvements including, but not limited to, improvements to buildings, property, or assets owned or maintained by the City of Hometown. The funded project must meet bondable requirements as set forth in 30 ILCS 425 The Build Illinois Bond Act.

The successful grantee will be required to report on the expenditure of funds and the specific improvements rendered as a result of this funding. Using the Periodic Financial Report (PFR) and Periodic Performance Report (PPR) templates, and providing all required detailed supporting information including the expense tracking spreadsheet (ledger), grantees must be able to relate financial data to performance accomplishment that support DCEO's mission to improve the quality of life for Illinoisans.

**B. Funding Information**

This grant program is utilizing state funds appropriated by the Illinois General Assembly as indicated in Public Act 103-0589.

The total amount of grant funds for this award is \$150,000.

Applicants must submit a project narrative that describes in detail the proposed project activities (i.e., how the applicant intends to execute the award). The project narrative should include enough information for DCEO to understand the scope of the project, including a detailed breakdown of the costs associated with each utilized budget line and any additional necessary detail to enable DCEO to manage the grant agreement activity against planned project performance. A detailed breakdown of tasks and an estimated project timeline are also required. The Project Narrative must include evidence of need, capacity, economic impact, need, and quality as defined in Section E.1.

Agreement(s) and budget(s) with subrecipients and subcontractors must be pre-approved by and on file with DCEO. Such agreements can be submitted to DCEO when available. Subcontractors and subrecipients are subject to all applicable provisions of the Agreement(s) executed between DCEO and the grantee. The successful applicant shall retain sole responsibility for the performance of its subrecipient(s) and/or subcontractor(s).

**The release of this NoFO does not obligate the Department to make an award.**

**C. Eligibility Information**

An entity may not apply for a grant until the entity has registered and pre-qualified through the Grant Accountability and Transparency Act (GATA) Grantee Portal, via the link under the 'Grantee Links' tab at <https://gata.illinois.gov/> – or directly at <https://grants.illinois.gov/portal/>. During pre-qualification, verifications are performed including a check of the federal Debarred and Suspended list and of the applicant's status on the Illinois Stop Payment List.

The GATA Grantee Portal will verify that the entity:

- Has a valid FEIN number;
- Has a valid UEI number;
- Has a current SAM.gov account / registration;
- Is not on the Federal Excluded Parties List;

- Is in Good Standing with the Illinois Secretary of State, as applicable;
- Is not on the Illinois Stop Payment List; and
- Is not on the Department of Healthcare and Family Services Provider Sanction List.

Marking SAM.gov registrations as “public” will allow the GATA Grantee Portal to expedite the review of the federal information. Making the SAM.gov registration “private” will not prevent the review; however, it will slow down the review process.

Entities on the Illinois Stop Payment List and/or the Federal Excluded Parties List at time of application submission will not be considered for an award.

An automated email notification from the GATA Grantee Portal to the entity alerts them of either “qualified” status or informs the entity of how to remediate a negative verification (e.g., an inactive DUNS, not in good standing with the Secretary of State). A federal Debarred and Suspended status cannot be remediated.

Pursuant to the policy of the Illinois Office of the Comptroller, to receive grant funds from the State of Illinois a grantee must be considered a regarded entity by the IRS for federal income tax purposes. Disregarded entities will not be eligible to receive grant funds.

**1. Eligible Applicants include:**

Eligible applicants will be an Illinois municipality, including the City of Hometown, with a population greater than 4,100 according to the 2010 U.S. Census, and which has jurisdiction to perform the project Intent listed in Section A above. Applicants that do not meet this criterion are ineligible. Proof of eligibility is required at the time the application is submitted.

The Department complies with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment, and equal employment opportunity including, but not limited to: The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), The Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.), The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), The Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and The Age Discrimination Act (42 USC 6101 et seq.).

**2. Cost Sharing or Matching.**

This grant opportunity does not include a cost sharing or match requirement.

**3. Indirect Cost Rate.**

This grant opportunity is limited to capital improvement expenses and is funded via bond funds. Indirect Costs, general operation overhead, and administrative expenses are not allowed for coverage by bond funds. The grant therefore cannot compensate for indirect costs, general operation overhead, or administrative expenses associated with the execution of the program.

**4. Other, if applicable.**

Applicants may only submit (1) one application for this program.

**Business Enterprise Program:** For grant awards of \$250,000 or more, the grantee will be required to comply with the Business Enterprise Program for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/0.01 et seq.), which establishes a goal for contracting with businesses that have been certified as owned and controlled by persons who are minority, female or who have disabilities. The Department will work with the grantee to ensure compliance prior to the establishment of the grant agreement as well as through the life of the grant.

**Prevailing Wage Act (820 ILCS 130/0.01 et seq.):** Applicants that are awarded grants shall comply with all requirements of the Prevailing Wage Act, including but not limited to, inserting into all contracts for construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the project shall be paid to all laborers, workers, and mechanics performing work under the award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract. Grantees will be required to report on Prevailing Wage Act compliance on a monthly basis.

**Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.):** For grants with an estimated total project cost of \$500,000 or more, the grantee will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The “estimated total project cost” is a good faith approximation at the time an applicant submits to the Department a grant application of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Of this goal, at least half of those apprenticeship hours shall be performed by graduates of the Illinois Works Pre-apprenticeship Program, the Illinois Climate Works Pre-apprenticeship Program, or the Highway Construction Careers Training Program. Grantees will be permitted to seek from the Department a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The grantee must ensure compliance for the life of the entire project, including during the term of the grant and after the term ends, if applicable, and will be required to report on and certify its compliance.

**Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et seq.):** All grantees will be required to comply with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et seq.) (the “Act”), which provides that whenever there is a period of excessive unemployment in Illinois (as defined by the Act), if the Grantee is using Grant Funds for (1) constructing or building any public works, or (2) performing the clean-up and on-site disposal of hazardous waste for the State of Illinois or any political subdivision of the State, then the Grantee shall employ at least 90% Illinois laborers on such project. Illinois laborers refers to any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident. Grantees may receive an exception from this requirement by submitting a request and supporting documents certifying that Illinois laborers are either not available, or are incapable of performing the particular type of work involved. The certification must: (a) be submitted to the grant manager within the first quarter of the Award Term; (b) provide sufficient support that demonstrates the exception is met; (c) be signed by an authorized signatory of the Grantee; and (d) be approved by DCEO in consultation with the Illinois Department of Labor. In addition, every contractor on a public works project or improvement or hazardous waste clean-up and on-site disposal project in this State may place on such work no more than 3 (or 6 in the case of a hazardous waste clean-up and on-site disposal project) of the contractor’s regularly employed non-resident executive and technical experts.

**Environmental Review Requirements:** Capital grants will be reviewed to determine environmental review requirements. Based on the scope of the project, the grantee may be required to complete additional environmental approvals before disbursement of grant funds can be initiated.

**Purchase of Real Property:** If permitted by the Award Budget and scope of activities provided in a Grant Agreement, a Grantee may use the Grant Funds during the Award Term for the costs associated with the purchase of real property (as defined by 2 CFR 200.1) either through the use of reimbursement or advanced funds as permitted in Exhibit C of the Grant Agreement for the following purposes and consistent with the Grantor’s bondability guidelines and 2 CFR 200:

- (a) Cash payment of the entirety or a portion of the real property acquisition;
- (b) Cash Payment of a down payment for the acquisition;

- (c) Standard and commercially reasonable costs required to be paid at the acquisition closing (*i.e.*, closing costs); or
- (d) Payments to reduce the debt incurred by Grantee to purchase the real property.

**D. Application and Submission Information**

**1. Address to Request Application Package.**

Grant application forms are available at the web link provided in the “Grant Application Link” field of this announcement, or via the link found at the end of Section D.2. below, or by contacting the Program Office:

**David E. Parr**  
**Illinois Department of Commerce & Economic Opportunity**  
**Office of Grants Management**  
**1011 S. 2<sup>nd</sup> St.**  
**Springfield, IL 62704-3004**  
**Phone: 217-685-1197**  
**Email: [CEO.OGMgrants@illinois.gov](mailto:CEO.OGMgrants@illinois.gov)**

**2. Content and Form of Application Submission.**

A standard application package must be submitted and reviewed by DCEO. Each package must contain the following items:

- Uniform Grant Application in fillable PDF format (print, sign, and scan the signature page with submission)
- Uniform Budget utilizing the template provided by DCEO for this project. The entire budget with all worksheets (category tabs) must be submitted with the application materials, even if the worksheets are not relevant to the grant opportunity. (print, sign, and scan the signature page with submission)
- Conflict of Interest Disclosure
- Mandatory Disclosure
- Project Narrative utilizing the template provided by DCEO for this project – *no limit on number of pages, spacing, font, etc.* (print, sign, and scan the signature page with submission)
- W-9 form
- IRS Letter

These application forms are all available at:

<https://dceo.illinois.gov/aboutdceo/grantopportunities/support-docs.html>

**3. Unique Entity Identifier (UEI) and System for Award Management (SAM).**

Each applicant (unless the applicant is an individual, or a Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)) is required to:

- (i) Be registered in SAM before submitting its application. To establish a SAM registration, go to [www.SAM.gov](http://www.SAM.gov) and/or utilize the instructional link entitled “How to Register in SAM” under the “SAM Registration” section in the <https://gata.illinois.gov/> Resource Library;
- (ii) Provide a valid UEI number in its application, which matches the UEI number used in both the applicant entity’s SAM registration and GATA Grantee Portal registration; and

- (iii) Continue to maintain an active SAM registration, with current information, at all times during which it has an active Federal, Federal pass-through, or State award, or an application or plan under consideration by a Federal or State awarding agency. The State awarding agency may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable UEI and SAM requirements. If an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make a Federal pass-through or State award, the State awarding agency may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

**4. Submission Dates and Times.**

The application and all required documentation shall be submitted electronically and should be received no later than **5:00 p.m. on June 25, 2025**.

The Department is under no obligation to review applications that do not comply with the above requirements.

Failure to meet the application deadline may result in the Department returning application without review or may preclude the Department from making the award.

**5. Intergovernmental Review, if applicable.**

N/A

**6. Funding Restrictions.**

Funding is available for bondable capital expenditures as described in the Build Illinois Bond Act (30 ILCS 425). Pre-award costs are allowable at the time of the posting of this notice.

**7. Other Submission Requirements.**

Application materials must be submitted to the Department electronically to the Program Office at the following email address: [CEO.OGMgrants@illinois.gov](mailto:CEO.OGMgrants@illinois.gov)

Files containing application packets and supporting documents that are too large to send all together via a single standard email may be submitted via multiple emails, which will in total be considered the single application. Each email should indicate that it's part of multiple within a group (e.g., 1 of 3). All such individual emails should be submitted by the date and time listed above in D.4.

Electronic submissions including links to documents stored in Google Docs or other cloud-based servers are not allowed.

**E. Application Review Information**

**1. Criteria.**

Grant proposals will be reviewed on a competitive basis. Each proposal will be scored on a 100-point scale. DCEO shall consider the following criteria when evaluating the application submittal:

(40 points) Capacity – Based on the scope of work (project narrative) submitted within the application, a maximum of 40 points will be awarded in this category according to the level of

verification provided by the applicant describing its ability to successfully complete the project for which the funds were intended within this funding opportunity.

(30 points) Economic Impact – Based on the application package received, a maximum of 25 points will be awarded relative to the application's demonstration that the funds will create a positive economic impact within the community.

(15 points) Need – Based on evaluation of the application's description of the need within the community relevant to the funding opportunity available, a maximum of 20 points will be awarded in this category.

(15 points) Quality – Based on the application package received, a maximum of 15 points will be awarded relative to the application's demonstration of project features and characteristics, compared to the project as defined in this funding opportunity.

## **2. Review and Selection Process.**

Applications will be graded using the Merit Review Process and scored on the criteria specified in Section E.1 of this Notice. DCEO will designate an Evaluation Committee to grade each application received for this funding opportunity. The final score of each committee member will be calculated and an average of all scores for that application will be the final application score. Each application will then be ranked by their score.

The Merit Based Review process is subject to appeal. However, evaluation scores cannot be appealed. The appeal must be submitted in writing to the Department within 14 calendar days after the date that the grant award notice has been published. The written appeal shall include the name and address of the appealing party, the identification of the grant and a statement of reasons for the appeal. To file an appeal, applicants must submit the appeal in writing and in accordance with the Merit-Based Application Review Appeals Process listed on the Grant Opportunities page of the DCEO website:

<https://dceo.illinois.gov/aboutdceo/grantopportunities/meritappreview.html>

## **3. Anticipated Announcement and State Award Dates, if applicable.**

The Department anticipates sending Notices of State Award by approximately three months from the application deadline, but reserves the right to issue a reduced award, or to not issue any award. The date of any actual award will depend upon multiple factors including specifics of the review necessary based on the details of the funded project, such as environmental reviews, release of bond funds, etc.

## **F. Award Administration Information**

### **1. State Award Notices.**

After completion of the Merit Review Process, and providing any additional information requested by the grantor, the Notice of State Award (NoSA) will be issued to the awarded grantee. The NoSA will specify the funding terms and specific conditions resulting from the pre-award risk assessments and the merit review process. The NoSA must be accepted (electronically signed) in the GATA Portal by an authorized representative of the grantee organization. The NoSA is not an authorization to begin performance or incur costs.

### **2. Administrative and National Policy Requirements.**

Grant Uniform Requirements

The Grant Accountability and Transparency Act (30 ILCS 708/1 *et seq.*) (and its related administrative rules, 44 Ill. Admin. Code Part 7000), was enacted to increase the accountability and transparency in the use of grant funds from whatever source and to reduce administrative burdens on both State agencies and grantees by adopting federal guidance and regulations applicable to those grant funds; specifically, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200).

#### Procurement

Grantees will be required to adhere to methods of procurement per the Procurement Standards (2 CFR 200.317 – 2 CFR 200.327).

#### Grant Award Payment

The grant agreement will specify the payment terms and the payment schedule pursuant to cash management requirements as stated in 44 Illinois Administrative Code, Title 44, Subtitle F, Part 7000, Section 120. The Department reserves the right to determine the appropriate payment structure on a project-specific basis.

### **3. Reporting.**

#### Periodic Performance Report (PPR) and Periodic Financial Report (PFR)

Grantees funded under this program through this NoFO are required to submit electronically in the format required by the Grantor, at least on a quarterly basis to their assigned grant manager: the PPR and PFR; the expense tracking spreadsheet (ledger); and any other supporting documents or forms required by the program. The first of such reports shall cover the first period identified in the Report Deliverable Schedule contained within Article XL of the executed Grant Agreement, or any associated update/revision/correction of said schedule provided to the Grantee by the Department. Pursuant to 2 CFR 200.328, Periodic Financial Reports shall be submitted no later than 30 calendar days following the period covered by the report. Pursuant to 2 CFR 200.329, Periodic Performance Reports shall be submitted no later than 30 calendar days following the period covered by the report. Any additional reporting requirements as a result of the risk assessments and merit review will be disclosed in the Notice of State Award (NoSA).

Grantees are required within 45 calendar days following the end of the period of performance to submit a final closeout report in the format required by the Grantor (See 2 CFR 200.344, and the Illinois Grant Funds Recovery Act at 30 ILCS 705).

#### Monitoring

Grantees funded through this NoFO are subject to fiscal and programmatic monitoring visits by the Department in accordance with 2 CFR 200.337. The Grantees must have an open-door policy allowing periodic visits by Department monitors to evaluate the progress of the project and must provide documentation upon request of the monitor. Program and fiscal staff will also maintain contact with the participants and will monitor progress and performance under the terms of the agreement(s). The Department may modify grants based on performance.

#### Audit

Grantees shall be subject to Illinois' statewide Audit Report Review requirements. Terms of the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules set forth under the Grant Accountability and Transparency Act shall apply. (See 30 ILCS 708/65(c)).

### **G. State Awarding Agency Contact(s)**



## **NoFO ID: 1960-3096**

Please direct any questions regarding this NoFO to:

**David E. Parr**  
**Illinois Department of Commerce & Economic Opportunity**  
**Office of Grants Management**  
**1011 S. 2<sup>nd</sup> St.**  
**Springfield, IL 62704-3004**  
**Phone: 217-685-1197**  
**Email: [CEO.OGMgrants@illinois.gov](mailto:CEO.OGMgrants@illinois.gov)**

### **H. Other Information, if applicable**

This is a one-time initiative designed for capital improvements as defined within the annual appropriation bill (Public Act 103-0589) set forth by the Illinois General Assembly. This notice does not obligate the State of Illinois to make any State awards.