

State of Illinois Uniform Notice of Funding Opportunity (NOFO)
Summary Information

Awarding Agency Name	Public Health
Agency Contact	Ashley Dorworth (ashley.dorworth@illinois.gov)
Announcement Type	Initial
Type of Assistance Instrument	Grant
Funding Opportunity Number	RWPBLA-26
Funding Opportunity Title	Ryan White Part B Lead Agents
CSFA Number	482-00-1032
CSFA Popular Name	RWPBLA
Anticipated Number of Awards	8
Estimated Total Program Funding	\$20,238,382
Award Range	\$996189 - \$10129837
Source of Funding	Federal and State
Cost Sharing or Matching Requirements	No
Indirect Costs Allowed	Yes
Restrictions on Indirect Costs	
Posted Date	01/06/2026
Application Date Range	01/06/2026 - 02/05/2026 : 5.00pm
Grant Application Link	Please select the entire address below and paste it into the browser... https://idphgrants.com/user/home.aspx
Technical Assistance Session	Offered : Yes Mandatory : No Date : 01/13/2026 : 1PM Registration link : https://illinois.webex.com/illinois/j.php?MTID=m927af5d6e69b3f6e26c1b47959b342d



Uniform Notice of Funding Opportunity (NOFO)

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1. Awarding Agency Name:	Illinois Department of Public Health
2. Agency Contact:	Name: Robert Whitmore Phone: (217) 524-5983 Email: Robert.whitmore@illinois.gov
3. Announcement Type:	<input type="checkbox"/> Initial announcement <input checked="" type="checkbox"/> Modification of a previous announcement
4. Type of Assistance	Grant
5. Agency Opportunity	RWPBLA-26
6. Funding Opportunity Title:	Ryan White Part B Lead Agents
7. CSFA Number:	482-00-1032
8. CSFA Popular Name:	Ryan White Part B Lead Agents
9. CFDA Number(s):	93.917, 14.241
10 Number of Anticipated	8
11 Estimated Total Funding	\$20,238,381.87
12 Single Award Range:	\$996,189.25 – \$10,129,837.16
13 Funding Source: · Mark all that apply	<input checked="" type="checkbox"/> Federal or Federal pass-through <input checked="" type="checkbox"/> State <input type="checkbox"/> Private / other funding
14 Is Cost Sharing or Match	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
15 Indirect Costs Allowed? · Restrictions on Indirect Costs?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide the citation governing the restriction: Part B of Title XXVI of the Public Health Service (PHS) Act [See §§2618(b)(3)(A), 2618(b)(3)(B) of the PHS Act]
16 Posted Date:	1/6/2026
17 Application Date Range: · Leave the 'End Date' and 'End Time' empty if there is no deadline.	Start Date: 1/6/2026 End Date: 2/5/2026 End Time: 5:00 pm CT
18 Technical Assistance Session:	Session Offered: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Session Mandatory: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date and time: Tuesday, January 13, 2026 at 1:00 PM Conference Info/Registration Link: https://illinois.webex.com/illinois/j.php?MTID=m927af5d6e69b3f6e26c1b47959b342d

Agency-specific Content for the Notice of Funding Opportunity

A. Program Description

The Ryan White Part B Lead Agent Grant is a one-year competitive grant award beginning on April 1st, 2026, and funded by Ryan White Part B (RWPB) funds, Housing Opportunities for Persons with AIDS (HOPWA) funds, and IL General Revenue funds.

Ryan White Lead Agents safeguard the provision of necessary medical, support, and core Ryan White Part B services to people in Illinois living with HIV/AIDS (PLWHA). Furthermore, Lead Agents increase the number of minority and disproportionately affected people living with HIV infected individuals receiving medical care and improve partnerships and community engagement at the local level. Ryan White Lead Agents are responsible for sustaining medical benefit initiatives that assist RWPB-eligible clients in obtaining an appropriate insurance coverage to reduce costs of services referred to above.

Ryan White Lead Agents use Housing Opportunities for People with AIDS (HOPWA) funds to secure stable housing for the PLWHA community. Additionally, Lead Agents provide necessary housing and support services to low income, uninsured, and underinsured PLWHA in Illinois.

Ryan White Lead Agents are key partners in the Community Re-entry Project (CRP), a coordinated multi-stakeholder re-entry project that includes public health, corrections, medical and behavioral health, and human services providers; as well as additional stakeholders invested in the health and well-being of re-entry populations, their families, and communities. The CRP has developed and refined a model re-entry program for people living with HIV and those at highest risk for HIV using Corrections Case Managers (CCMs) who provide services through a coordinated region-wide case management system. CRP provides or leverages a host of other services through the partner organizations which include outreach, health education, family reunification, substance abuse treatment, ID procurement, primary medical care, and training and technical assistance.

Ryan White Lead Agents also ensure Perinatal Enhanced Case Management is provided to pregnant people with HIV through statewide coverage and coordination with local health departments, visiting nursing agencies, home health agencies, the Department of Health Care and Family Services Intensive Case Management program, and any other program providing home-based and/or case-management services to HIV positive pregnant individuals with HIV. Perinatal Enhanced Case Management Services reduce the risk of birthing parent to child HIV transmission in Illinois by supporting connection to care and through medication adherence for vulnerable pregnant clients living with HIV and their infants from pregnancy through six months postpartum.

The Illinois Department of Public Health (Department) shall utilize eight (8) HIV Regional Networks (see attachments). Each region shall provide the deliverables set forth and adhere to all standards established in the most recently published IDPH Ryan White Part B Medical Case Management Standards Manual (see attachments).

Performance measures for the grant are listed below and subject to change at the Department's discretion.

Quarterly Performance Measures, Highly Utilized/ Prioritized Services

Core and Support Service Category	Performance Measure, including numerator and denominator	Target/ Benchmark (percentage)
Medical and Corrections Case Management	Viral Suppression: Numerator – Number of clients in the denominator with a HIV viral load less than 200 copies/ml at last HIV viral load test during the measurement time frame. Denominator – Number of clients enrolled in MCM or CCM during the measurement time frame.	95%
Perinatal and Non-Medical Case Management	Viral Suppression: Numerator – Number of clients in the denominator with a HIV viral load less than 200 copies/ml at last HIV viral load test during the measurement time frame. Denominator – Number of clients enrolled in PCM or NMCM during the measurement time frame.	100%
All Case Management	Prescription of ART: Numerator – Number of clients in the denominator prescribed HIV antiretroviral therapy during the measurement time frame. Denominator – Number of clients enrolled in Medical Case Management in the measurement time frame.	100%
Food Bank / Home Delivered Meals	Viral Suppression: Numerator – Number of clients in the denominator with a HIV viral load less than 200 copies/ml at last HIV viral load test during the measurement time frame. Denominator – Number of clients enrolled in Food Bank/ Home Delivered Meals during the measurement time frame.	95%
Outpatient / Ambulatory Health Care	Viral Suppression: Numerator – Number of clients in the denominator with a HIV viral load less than 200 copies/ml at last HIV viral load test during the measurement time frame. Denominator – Number of clients enrolled in Outpatient/ Ambulatory Health Care during the measurement time frame.	95%
Medical Transportation	Attend Medical Visit: Numerator – Number of clients in the denominator with at least 1 medical visit. Denominator – Number of clients enrolled in Medical Transportation during the measurement time frame.	100%
Oral Health Care	Viral Suppression: Numerator – Number of clients in the denominator with a HIV viral load less than 200 copies/ml at last HIV viral load test during the measurement time frame. Denominator – Number of clients enrolled in Oral Health Care during the measurement time frame.	95%
Housing Services	Viral Suppression: Numerator – Number of clients in the denominator with a HIV viral load less than 200 copies/ml at last HIV viral load test during the measurement time frame. Denominator – Number of clients enrolled in Housing Services during the measurement time frame.	95%

B. Funding Information

This award is utilizing federal pass-through, state and/or private funds.

The Ryan White Part B Lead Agent Grant is a one-year competitive grant.

The total funding for the 12-month period of April 1st, 2026, through March 31st, 2027, is not to exceed

\$20,238,381.87 .

Expected Year 1 Award per Grant Year by Region:

Region One (1)	\$1,438,386.41
Region Two (2)	\$1,121,949.38
Region Three (3)	\$996,189.25
Region Four (4)	\$1,579,965.41
Region Five (5)	\$1,063,501.13
Region Six (6)	\$1,439,475.19
Region Seven (7)	\$2,469,077.94
Region Eight (8)	\$10,129,837.16

Each award will be comprised of the following:

- 20% of total award allocation for Administrative, Planning & Evaluation, and Quality Assurance Activities
- 5% GRF Award (see continued bullets for allowable costs)
- Proportional Minority AIDS Initiative (MAI) Award
- Proportional HOPWA Award,
 - HOPWA housing services (Emergency Rent/Utility, Tenant Based Rent/Utility, Mortgage Assistance, Permanent Housing Placement) must be allocated to HOPWA or GRF funding and must not exceed 25% of the total award.
- The remainder of the award will be spent on Ryan White Part B Direct Services at a ratio of 75% CORE and 25% Supportive Services (see [HRSA Policy Clarification Notice 16-02](#) for service definitions)
 - Approved CORE Services
 - Medical Case Management
 - Medical Nutrition Therapy
 - Mental Health Services
 - Oral Health Care
 - Out-Patient Ambulatory Care
 - Substance Abuse Outpatient Care
 - Approved Supportive Services
 - Food Bank/Home Delivered Meals
 - Legal Assistance
 - Linguistic Assistance
 - Non-Medical Case Management (includes Peer Navigation)
 - Medical Transportation
 - Emergency Financial Assistance for Cell Phones, Vision Support, and Emergency Hotel Stays
- The remainder of GRF funding may be allocated to approved CORE and Supportive Services. The applicant may also justify the funding of the following supportive services if the need for approved services above has been 100% met by another source.
 - Psychosocial Support Services
 - Residential Substance Abuse Services

Allowable Costs by Funding Source

Funding Source	Special Federal Revenue	State General Revenue	HOPWA	MAI	Ryan White Part B
Percentage of Award	20%	5% of award	Proportional to current	Proportional to current	Remainder of Award

			service delivery	service delivery	
Allowable Costs	Administrative, Planning & Evaluation, and Quality Assurance Activities	<ul style="list-style-type: none"> -Supplement Housing Services (HOPWA + GRF allocated to housing cannot exceed 25% of the total award) -Supplement Approved CORE and Supportive Services -Propose additional supportive services if need for approved services is 100% met and by RWPB Funding or another source 	<ul style="list-style-type: none"> - Tenant-Based Rental and Utility Assistance - Emergency Mortgage, Rent, or Utility Assistance -Permanent Housing Placement 	<ul style="list-style-type: none"> -Department-distributed outreach activities to MAI – eligible AIDS Drug Assistance Program (ADAP) client whose ADAP eligibility has expired. 	<p>75% of this funding source will be allotted to CORE Services:</p> <ul style="list-style-type: none"> -Medical Case Management -Medical Nutrition Therapy -Mental Health Services -Oral Health Care -Out-Patient Ambulatory Care -Substance Abuse Outpatient Care <p>25% of this funding will be allotted to Supportive Services:</p> <ul style="list-style-type: none"> -Food Bank/Home Delivered Meals -Legal Assistance -Linguistic Assistance -Non-Medical Case Management (includes Peer Navigation) -Medical Transportation - Emergency Financial Assistance for Cell Phones, Vision Support, and Emergency Hotel Stays

C. Eligibility Information

Regardless of the source of funding (federal pass-through or State), all grantees are required to register with the State of Illinois through the Grant Accountability and Transparency Act (GATA) website, <https://gata.illinois.gov/>, complete a prequalification process, and be determined "qualified" as described in Section 7000.70. Registration and prequalification is required before an organization can apply for an award.

The entity is "qualified" to be an awardee if it:

1. has an active UEI (Unique Identity ID) number;
2. has an active SAM.gov account;
3. has an acceptable fiscal condition;
4. is in good standing with the Illinois Secretary of State, if the Illinois Secretary of State requires the entity's organization type to be registered. Governmental entities, school districts and select religious organizations are not required to be registered with the Illinois Secretary of State. Refer to the Illinois Secretary of State Business Services website: http://www.cyberdriveillinois.com/departments/business_services/home.html;
5. is not on the Illinois Stop Payment List;
6. is not on the SAM.gov Exclusion List;

7. is not on the Sanctioned Party List maintained by HFS.

1. *Eligible Applicants*

Applicants whose facility headquarters or satellite offices reside in the region for which the applicant is applying to serve will be prioritized for funding. One grantee per region shall be awarded.

This funding opportunity is available to tax exempt and governmental organizations.

Applicants must have paid all due County, State and Federal Taxes or have an approved payment plan in place.

Applicant organizations may not be convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor has made an admission on the record of having so bribed or attempted to bribe (30 ILCS 500/50-5).

If the applicant organization has been convicted of a felony, at least five years must have passed after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business (30 ILCS 500/50-10).

If the applicant organization, or any officer, director, partner, or other managerial agent, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, at least 5 years have passed since the date of the conviction. (30 ILCS 500/50-10.5)

Eligible applicants must comply with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: The Public Works Employment Discrimination Act (775 ILCS10/1 et seq.), The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), The Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and The Age Discrimination Act (42 USC 6101 et seq.).

2. *Cost Sharing or Matching*

Not required.

3. *Indirect Cost Rate*

The total administrative cost cannot exceed 10 percent of the total grant award. See [HRSA Policy Clarification 15-01](#).

Annually, each organization receiving an award from a State grantmaking agency is required to enter the centralized Indirect Cost Rate System and make one of the following elections for indirect costs to State and federal pass-through grants:

- I. Federal Negotiated Indirect Cost Rate Agreement (NICRA);
- II. Election of the de minimis rate;
- III. Election not to charge indirect costs; or
- IV. Negotiate an indirect cost rate with the State of Illinois.

The awardee shall make one election or negotiate a rate that all State agencies must accept unless there are federal or State program limitations, caps or supplanting issues.

4. *Other, if applicable*

If awarded, the applicant is required to:

- Use the Department's HIV Database, Provide Enterprise™ (Provide), for required documentation and reimbursement of all services. Services that are not fully recorded/document in Provide as noted in the Ryan White Part B Standard Operating Procedures (SOP) may be deemed unbillable at the Department's discretion.
- Abide with Payor of Last Resort policies set by the Department according to federal guidelines.
- Abide by the Ryan White Part B Work Plan submitted in the application package unless changes are later approved by the Department.

D. Application and Submission Information

1. Address to Request Application Package

Applications must be submitted via the Illinois Department of Public Health's Electronic Grants Administration and Management System (EGrAMS), accessible at idphgrants.com.

Since high-speed internet access is not yet universally available for downloading documents or accessing the electronic application, and applicants may have additional accessibility requirements, applicants may request paper copies of materials by contacting:

Philip Peredo
Illinois Department of Public Health
Office of Disease Control - Grants Unit
525 W. Jefferson St
Springfield, IL 62761
217-299-6229
Philip.Peredo@illinois.gov

2. Content and Form of Application Submission

Application must be submitted through EGrAMS (idphgrants.com). All sections of the application must be completed including the attached Ryan White Budget, Ryan White Work Plan, as well as the budget within EGrAMS. The application must be validated, certified, and submitted through EGrAMS.

3. Unique Entity Identifier (UEI) and System for Award Management (SAM)

Each applicant, unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)), is required to:

- i. Be registered in SAM before submitting its application. If you are not registered in SAM, this link provides a connection for SAM registration: <https://sam.gov/SAM/>
- ii. provide a valid UEI in its application; and
- iii. continue to maintain an active SAM registration with current information at all times during which it has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency.

The State awarding agency may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable UEI and SAM requirements and, if an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make a Federal pass-through or State award, the State awarding agency may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

4. Submission Dates and Times

See 17 on Page 1 of this NOFO.

Grant application must be submitted through EGrAMS by 5:00 PM CDT on 2/5/26. A grant application must first be validated to ensure it is free of errors. The applicant must then promote the application to the Authorized Official Certification stage. The applicant must then complete all fields in the Certification section, save the application, and submit it to IDPH for review. The applicant shall receive an e-mail generated by EGrAMS to indicate the application has been submitted and received.

5. Intergovernmental Review, if applicable

Not Applicable

6. Funding Restrictions

All grant funds must be used for the sole purposes set forth in the grant proposal and application and must be used in compliance with all applicable laws. Grant funds may not be used as matching funds for any other grant program unless specifically allowed under grant program guidelines. Use of grant funds for prohibited purposes may result in loss of grant award and/or place the grantee at risk for repayment of those funds used for the prohibited purpose. Regardless of the source of funding (federal pass-through or State), all grant-funded expenses must be compliant with Cost Principles under Subpart E of 2CFR200 unless an exception is noted in federal or State statutes or regulations.

Allowability

Allowable – All grant funds must be used for items that are necessary and reasonable for the proper and efficient performance of the grant and may only be used for the purposes stated in the grant agreement, work plan, and budget. Items must comply with all applicable state and federal regulations.

Allocable – Grant-funded costs must be chargeable or assignable to the grant in accordance with relative benefits received. The allocation methodology should be documented and should be consistent across funding sources for similar costs.

Reasonable – The amounts charged for any item must be reasonable. That means the nature and amount of the expense does not exceed what a prudent person under the same circumstances would expend; and that the items are generally recognized as ordinary and necessary for the performance of the grant.

Allowed Uses

Funding may be used for the following:

Allowable Costs by Funding Source

Funding Source	Special Federal Revenue	State General Revenue	HOPWA	MAI	Ryan White Part B
Percentage of Award	20%	5% of award	Proportional to current service delivery	Proportional to current service delivery	Remainder of Award
Allowable Costs	Administrative, Planning & Evaluation, and Quality Assurance	-Supplement Housing Services (HOPWA + GRF allocated to housing cannot	- Tenant-Based Rental and Utility Assistance	-Department-distributed outreach activities to MAI – eligible	75% of this funding source will be allotted to CORE Services: -Medical Case Management

	Activities	exceed 25% of the total award) -Supplement Approved CORE and Supportive Services	- Emergency Mortgage, Rent, or Utility Assistance -Permanent Housing Placement	AIDS Drug Assistance Program (ADAP) client whose ADAP eligibility has expired.	-Medical Nutrition Therapy -Mental Health Services -Oral Health Care -Out-Patient Ambulatory Care -Substance Abuse Outpatient Care 25% of this funding will be allotted to Supportive Services: -Food Bank/Home Delivered Meals -Legal Assistance -Linguistic Assistance -Non-Medical Case Management (includes Peer Navigation) -Medical Transportation -Emergency Financial Assistance for Cell Phones, Vision Support, and Emergency Hotel Stays
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Prior Approval ONLY

With prior approval, funding may be used for the following:

Applicable to RWPB and GRF funding only: the applicant may justify the funding of the following supportive services if the need for approved services above has been 100% met by another source in the region.

- Psychosocial Support Services
- Residential Substance Abuse Services

Funding Use Prohibitions

Funding may NOT be used for the following:

The funds from this Grant shall be used only for providing support to the Ryan White Part B Lead Agents Grant and shall be restricted to the approved budget in the grant application. Changes and amendments to the use of funds must be approved through a written communication from the IDPH HIV Section.

Additional Funding Guidance

- If an awarded applicant chooses to sub-contract any portion of the services under this award, the applicant must ensure that the sub-grantee's allocation consists of two equal funding streams (ex. Special Federal Revenue must be paired with an alternate federal or state funding source).
- The Department retains the right to redirect Special Federal Revenue and State General Revenue from this grant to prioritize emergency AIDS Drug Assistance Program operations. In the case of a funding redirect, the Department will give grantees 90 days-notice to adjust service delivery

planning and budget allocations (see HRSA [PCN 15-04 Utilization and Reporting of Pharmaceutical Rebates](#)).

- Awarded applicants and any sub-grantee that generates more than \$1 of revenue in correlation to this award will be *program income*, which must follow federal regulations on tracking, monitoring, allowability, and reporting as indicated in [HRSA Policy Clarification Notice 15-03](#). Failure to comply will be considered a breach of contract with the Department that may result in penalties or termination of the award.

Source Documentation. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited. Records must be submitted with required financial reports for all line-item expenditures exceeding \$5000 in a reporting period.

7. Other Submission Requirements

The applicant is required to complete a detailed Ryan White Part B Budget attachment along with the EGRAMS budget, and a Ryan White Lead Agent Work Plan to be considered a complete application packet.

E. Application Review Information

Applications will be reviewed by the Department for compliance with all application requirements. During the course of its review, the Department may contact the applicant for additional information if the information originally submitted is incomplete, inconsistent, or unclear.

An objective team grant review and evaluation process will be conducted.

1. Criteria

Section	Total Points
Applicant Grant History	2
Scope of Work	85
Work Plan	3
Budget	10

2. Review and Selection Process

Successful applicants shall demonstrate the ability to execute the grant project according to project requirements, including appropriate targeted audiences and expected outcomes.

Successful applicants shall include a work plan that is inclusive of all aspects of their Scope of Work and project requirements while specifying SMART objectives.

Successful applicants shall include a RWPB Lead Agent Work Plan Attachment.

Successful applicants shall include a RWPB Lead Agent Detail Budget Attachment in which costs are allocable, reasonable, and appropriate.

Successful applicants shall provide a grant project budget in EGrAMS in which costs are allocable,

reasonable, and appropriate. Details and associated narratives for all grant costs are required to be included within the grant application budget framework.

Team Review Process

Merit-based review of applications, unless disclosed above, is conducted by one or more review teams. Each review team will consolidate scores, and final application rankings may be adjusted to address variability between teams.

Merit-Based Review Appeal Process

For competitive grants, only the evaluation process is subject to appeal. Evaluation scores or funding determinations/outcomes may not be contested and will not be considered by the Department's Appeals Review Officer.

To submit an appeal, the appealing party must:

- Submit the appeal in writing and in accordance with the grant application document through IDPH's Merit-Based Review Appeal Request Form available here:
<https://app.smartsheet.com/b/form/ed4d113385de41feb38964a8005ce72b>
- Appeals must be received within 14 calendar days after the date that the grant award notice was published.
- Appeals must include the following information:
 - The name and address of the appealing party
 - Identification of the grant
 - A statement of reasons for the appeal
 - If applicable, documents or exhibits to support statement of reason

The IDPH Appeals Review Officer (ARO) will consider the grant-related appeals and make a recommendation to the appropriate Deputy Director as expeditiously as possible after receiving all relevant, requested information.

- The ARO must review the submitted Appeal Request Form for completeness and acknowledge receipt of the appeal within 14 calendar days from the date the appeal was received.
- The ARO will utilize an Appeal Review Tool to consider the integrity of the competitive grant process and the impact of the recommendation.
- The appealing party must supply any additional information requested by the agency within the time period set in the request.
- The ARO shall respond to the appeal within 60 days or supply a written explanation to the appealing party as to why additional time is required.

Documentation of the appeal determination shall be sent to the appealing party and must include the following:

- Standard description of the appeal review process and criteria
- Review of the appeal
- Appeal determination
- Rationale for the determination
- In addition to providing the written determination, the grant-making office may do the following:
 - Document improvements to the evaluation process given the findings and re-review all submitted applications.
 - Document improvements to the evaluation process given the findings and implement improvements into the following year's grant evaluation process.

- Provide written notice to the appealing party as to how the identified actions will be remedied.

Appeals resolutions may be deferred pending a judicial or administrative determination when actions concerning the appeal have commenced in a court of administrative body.

3. *Anticipated Announcement and State Award Dates, if applicable.*

IDPH expects to complete the initial review of grant applications as soon as possible after receipt but no later than six (6) weeks after receipt of application. Final approval of the grant application in EGrAMS cannot be completed until all internal IDPH approvals have been obtained. Grant agreements under the Ryan White Part B Lead Agents Grant shall be effective April 1^s, 2026, regardless of the timing of the final EGrAMS approval.

Anticipated Announcement Date (if known): 1/6/2026

Anticipated Program Start Date: 4/1/2026

Anticipated Program End Date: 3/31/2027

F. Award Administration Information

Upon final approval by IDPH of the EGrAMS grant application, the applicant shall be sent one grant agreement through EGrAMS. Applicant shall be required to sign and return it to IDPH for execution. After execution, a copy of the executed grant agreement, along with Grant Instructions and reporting requirements shall be returned to the applicant via e-mail.

1. *State Award Notices*

A Notice of State Award (NOSA) shall be issued to the finalists who have successfully completed all grant award requirements and have been selected to receive grant funding.

The NOSA will specify the funding terms and specific conditions resulting from applicable pre-award risk assessments.

The Illinois Department of Public Health (IDPH) is exempt from utilizing the standard NOSA issued on the GATA Grantee Portal. Successful applicants will receive an email notification from EGrAMS and must review the funding terms and specific conditions in the grant agreement and accept utilizing an electronically signature. Both the electronic signature in EGrAMS and a physical signature on the grant agreement must be completed by an authorized representative of the grantee organization and submitted to IDPH.

A Notice of Denial shall be sent to the applicants not receiving awards via EGrAMS.

2. *Administrative and National Policy Requirements*

- <https://hab.hrsa.gov/sites/default/files/hab/program-grants-management/legislation/titlexxvi.pdf>
- <https://hab.hrsa.gov/sites/default/files/hab/Global/pcn1501.pdf>
- <https://hab.hrsa.gov/sites/default/files/hab/Global/clinicalqualitymanagementpcn.pdf>
- https://hab.hrsa.gov/sites/default/files/hab/Global/pcn_15-03_program_income.pdf
- https://hab.hrsa.gov/sites/default/files/hab/program-grants-management/ServiceCategoryPCN_16-02Final.pdf

- <https://hab.hrsa.gov/sites/default/files/hab/program-grants-management/18-01-use-of-rwhap-funds-for-premium-and-cost-sharing-assistance.pdf>

STRMU Guidebook (HUD Guidelines)

<http://www.hivlawandpolicy.org/sites/default/files/HOPWA%20Strmu%20%282%29.pdf>

All grantees receiving one or more federally-funded subawards from IDPH equal to or greater than \$30,000 must provide compensation information within EGrAMS prior to issuance of an award. Grantees will not be able to sign grant agreements or amendment agreements until this requirement is complete. Annual completion of this requirement is necessary for multiyear grants.

3. *Reporting*

Awardee must use Provide Enterprise™ for data entry, submitting monthly billing, quarterly reports, and other reports at the discretion of the Department.

G. State Awarding Agency Contact(s)

For programmatic questions relating to the Ryan White Part B Lead Agent Grant application, please contact Robert Whitmore, Grants Manager for the HIV/AIDS Section. Mr. Whitmore may be reached at (217) 524-5983 or by e-mail at robert.whitmore@illinois.gov .

For all other questions relating to the Ryan White Part B Lead Agent Grant application, please contact Philip Peredo, Office of Disease Control – Grants Unit. Mr. Peredo may be reached at (217) 299-6229 or by e-mail at Philip.peredo@illinois.gov .

H. Other Information, if applicable

Not applicable

Mandatory Forms -- Required for All Agencies

1. Uniform State Grant Application – Available at idphgrants.com for eligible applicants
2. New to EGrAMS, click [HERE](#) to see how to Get Started
3. Project Narrative (included in EGrAMS application)
4. Budget (included in EGrAMS application)
5. Budget Narrative (included in EGrAMS application)

Other program-specific mandatory forms:

RWPB Lead Agent Work Plan Attachment, RWPB Lead Agent Detail Budget Attachment.